



CHELAN COUNTY COMMISSIONERS PROPOSED MEETING AGENDA

Meeting Dates & Time:

Monday, March 30, 2026 – 9:00 A.M.

Tuesday, March 31, 2026 – 9:00 A.M.

Location: Chelan County Administration Building, 400 Douglas St.

Wenatchee, WA 98801

Monday, March 30, 2026

9:01:01 AM Call to Order

Meeting was called to order by Chairman Smith.

Attendance

Present: Chairman Smith, Commissioner Overbay, Commissioner Hawkins, County Administrator Cathy Mulhall, Deputy Clerk of the Board Ana Arroyo, and Clerk of the Board Anabel Torres.

The Pledge of Allegiance was recited

Public Comment Period

Chairman Smith opened the public comment period. No public comment was received. The public comment period was closed.

Employee Recognition

Justin Heitzman	Juvenile	20 Years
John Ross	Assessor	15 Years
Analeydi Lopez	Juvenile	10 Years
Erin McKay	Natural Resources	10 Years
Patrick King	Public Works	10 Years

9:07:31 AM Board Discussion

9:21:45 AM Executive Session RE: Pending Litigation with PA Robert Sealby

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The Executive Session was extended by 6 minutes. -Public Notified

9:38:37 AM The Board returned to regular session. No action was taken.

9:38:54 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Memorandum of Indemnification
2. Memorandum of Indemnification

9:41:15 AM Continued Board Discussion

10:00:41 AM Recessed

10:00:41 AM The Board returned to regular session.

10:00:48 AM County Administrator Cathy Mulhall

Discussion:

1. Resolution RE: Amending Chelan County Code Chapter 6.26.010 and 6.26.050 Imposing Voter Approved RiverCom 1/10 of 1% Sales Tax **Pulled from action item list*
2. Departmental Updates

10:15:47 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Kelley Create– Copier Lease for Facilities Maintenance 20260330-AGR-1
2. Resolution #2026-33 RE: Adoption of Amended Bylaws for Chelan Douglas Health District
3. DocAccess Service Agreement 20260330-AGR-2
4. 2026 Data Access Subscription Casual Use Agreement for Superior Court Documents with Titus, Houser, Sellers 20260330-AGR-3

5. 2026 Data Access Subscription Casual Use Agreement for District Court Documents with Titus, Houser, Sellers 20260330-AGR-4
6. 2026 Data Access Subscription Casual Use Agreement for Superior Court Documents with Karen Lindholdt 20260330-AGR-5
7. 2026 Data Access Subscription Casual Use Agreement for Superior Court Documents with Housing Authority of Chelan County and City of Wenatchee 20260330-AGR-6
8. 2026 Data Access Subscription Casual Use Agreement for District Court Documents with Housing Authority of Chelan County and City of Wenatchee 20260330-AGR-7
9. Hiring Authorization Request District Court – Bailiff/Interpreter 20260330-HR-1
10. Amendment #3 to the Master Services Agreement with Via Path Technologies 20260330-AGR-8

Departmental updates continued.

- CCRJC Kitchen Update & Cost - *Chis Sharp*
- Townhall Meeting Discussion – *Jill FitzSimmons*

10:34:39 AM Economic Services Director Ron Cridlebaugh

Discussion:

1. Departmental Updates

10:37:34 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Resolution #2026-36 Re: Allocating Funds for Chelan County Dept. of Natural Resources

10:46:42 AM Recessed

10:59:44 AM The Board returned to regular session.

11:00:24 AM Bid Closing Re: Cashmere Boat Ramp Project

11:00:47 AM Recessed

11:21:47 AM The Board returned to regular session.

Natural Resources Director Mike Kaputa

11:22:02 AM Executive Session RE: Pending Litigation PA Robert Sealby

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The Executive Session was extended by 5 minutes. -Public Notified

11:42:43 AM The Board returned to regular session. No action was taken.

11:43:07 AM BID OPENING: Cashmere Boat Ramp Project

20260330-BID-1

A total of four bids were received as follows:

<i>Bidders</i>	<i>Total Bid</i>
<i>Gibson & Son Building</i>	\$32,950
<i>Pippin Construction</i>	\$39,800
<i>Smith Excavation</i>	\$73,500
<i>Thacker Excavation</i>	\$40,250

11:46:15 AM Bid Acceptance

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves acceptance of bids as presented, bid to be awarded next week on Natural Resource Agenda time.

Bid documents were referred to the Natural Resources for comprehensive evaluation of the bids to determine compliance with project requirements.

11:48:33 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Invitation to Bid: Sand Creek Culvert Replacement Project

20260330-BID-2

2. Notice of Award to Ramos Reforestation for 2026 Entiat Planting Project

3. Consulting Agreement with Cramer Fish Sciences for Sunitsch Canyon
Restoration Project

20260330-NOH-1

20260330-AGR-9

Discussion:

1. Other

11:50:12 AM Action:

Upon motion by Commissioner Overbay, seconded by Commissioner Hawkins, the Board of County Commissioners approved the rescheduling of the continued public hearing for ZTA 25-248 (Titles 7, 11, and 14) to April 7, 2026, at 10:15 a.m.

11:51:46 AM Executive Session RE: Pending Litigation PA Robert Sealby

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 5-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

12:12:29 PM The Board returned to regular session. No action was taken.

12:12:41 PM Recessed

9:02:14 AM The Board returned to regular session.

Tuesday, March 31, 2026

9:02:51 AM Sheriff Mike Morrison

Discussion

1. Donation of Annual Leave – *Pulled from action item list*

9:26:08 AM Action:

Upon motion and second by Commissioner Overbay and Smith, the Commission approved the action items as presented. Motion carried by majority of vote, with Commissioner Hawkins opposed

1. Hiring Freeze Exemption – CCSO- Lateral Deputy

20260330-HR-2

9:31:49 AM Public Works Director Eric Pierson

9:32:31 AM Executive Session RE: Pending Litigation PA Robert Sealby

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The Executive Session was extended by 10 minutes. -Public Notified

9:53:58 AM The Board returned to regular session. No action was taken.

Discussion:

1. Open Item

9:58:42 AM Recessed

10:15:48 AM The Board returned to regular session.

10:16:13 AM Consent Agenda

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the Consent Agenda as presented. Motion carried unanimously.

1. Vouchers as submitted and Listed 20260330-BGD-1
2. Payroll Changes: 20260330-PCN-1
 - a) Abby Hendrickson, Natural Resources – Step Increase
 - b) Laura Robinson, Natural Resources – Step Increase
 - c) Sofia Bjorklund, Natural Resources – Step Increase
 - d) Cynthia Quezada, Sheriff – New Hire
 - e) Cortney Soland, Sheriff – Transfer
 - f) Ariel Langlois, Sheriff – Rehire
 - g) Diana Owens, Sheriff – Retirement
 - h) Teresa McCurry, Clerk – Step Increase
 - i) Adrian Pena, Regional Justice Center – Step Increase
 - j) Fernando Ponce, Regional Justice Center – Longevity
 - k) Rosa Perez, Regional Justice Center – Resignation
 - l) Logan Jaspersen, Auditor – Step Increase
 - m) Martha Guerra, District Court – Promotion

10:16:46 AM Community Development Director Deanna Walter

10:17:06 AM Public Hearing RE: Capital Improvement Plan (CIP)

Chairman Smith opened the public hearing. Members of the public participated both in person and via Zoom. No public testimony was received. Chair Smith closed the public testimony period and the public hearing.

10:24:27 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Resolution #2026-34 RE: Adoption of text amendment (CPA 2026-009) to the Chelan County Comprehensive Plan to update the Capital Improvement Plan

10:29:06 AM Adjourned

The Board of County Commissioners adjourned until Monday, April 6, 2026.

Weekly Voucher Approval for Payment

<i>Current Expense</i>	\$ 74,486.59
<i>Other Funds</i>	\$ 418,379.39
<i>Total all Funds</i>	\$ 492,865.98